

Addendum #1 to RFP #02182016
Leasing a Digital Mailing, Shipping and Receiving System
McHenry County College

This Addendum is in response to the inquiries from potential bidders. This Addendum constitutes changes to the specifications as sent out in the original RFP and other pertinent information shared with all vendors. All changes and information listed on this Addendum should be considered as the official modifications to the specifications and should be included in your proposal with these in mind.

Please acknowledge your receipt of this addendum by attaching a signed copy of the addendum with your proposal response.

Received and acknowledged by: _____

SECTION #		QUESTION	RESPONSE
C.2.V1.	100-150# scale with report	Please clarify "report"	Please indicate in your response the type of reporting that comes with the system.
D.2.iii.	(3) Wireless Touch Screen PDA Systems with Individual Charging and Uploading to System Cradle	Please clarify the Inbound Tracking system with 3 delivery devices that will have access to wireless network. Please clarify interpretation of wireless.	Please indicate in your response the type of inbound tracking and wireless devices that comes with the system. This should include your description of how wireless is utilized with the system.
D.3.vi.	Field for Purchase Order Number and Additional Information if Needed	It states "Additional Information if needed" Can you please provide more specific information? How many additional items would be needed?	Please indicate in your response the number and types of fields available with the system.
D.3.vii.	Archived Database	Can you please clarify	The system should be able to archive and retrieve information put into its database.
E.1	E-Services	Can you please clarify what your definition is or is expected for "E-Services". Does E-Services include: Electronic services for certified mail, return receipts, e-signature and tracking?	Please indicate in your response the type of E-Services provided with the system.

E.2	Wireless Handheld Scanner	Can you please clarify, being that in D. Inbound Packages 2iii. It also states "Wireless Handheld Scanner" Are you looking for a Wireless Handheld Scanner for the Postal Unit only?	Please indicate in your response the type wireless handheld scanners you recommend for all units.
B.3.ii	Custom Individual Log In ID Numbers on Software	please define custom	The system has the ability to give each user separate login ID.
B.3.xiii.	Optimization after 500 pieces	What does Optimize after 500 pieces mean?	Most effective use of presorting to get best cost savings. Please indicate all types of optimization the system can perform.
D.3.vi.	Field for Purchase Order Number and Additional Information if Needed	Please define additional information. Is the additional information for internal comments?	Please indicate in your response additional fields available with the system you bid.
E.3.ii.	Training – Operator Training and on-Going Support - Dedicated Technician	Can you please clarify. Is a Dedicated Technician required to be on-site at all times?	Dedicated technician is not required to be on-site but must be available as needed with response time not to exceed 24 hours.
	Submittal Due Date: February 18th, 2016	In order to provide the most comprehensive and cost effective solution, Neopost is requesting that the due date be extended for 5 working days from the date the answers to the questions are provided.	The due date is unchanged.